

## For Your Information

### WIA Scheduled Monthly Appointments:

<b>Athens</b>	<b>2nd &amp; 4th Thursdays</b>
<b>Winder</b>	<b>1st Tuesdays</b>
<b>Covington</b>	<b>2nd Tuesdays</b>
<b>Elberton</b>	<b>2nd Tuesdays</b>
<b>Greensboro</b>	<b>3rd Tuesdays (morning)</b>
<b>Monroe</b>	<b>4th Tuesdays</b>

---

### Career Centers:

<b>Athens</b>	<b>706.583.2550</b>
<b>Greensboro</b>	<b>706.453.0794</b>
<b>Covington</b>	<b>770.784.2455</b>
<b>Monroe</b>	<b>770.207.4111</b>
<b>Elberton</b>	<b>706.213.2028</b>

---

### Local Adult Learning Centers offer FREE GED, ESL and Pre-Vocational Classes:

<b>Barrow</b>	<b>770.868.4080</b>
<b>Clarke</b>	<b>706.355.5031</b>
<b>Elbert</b>	<b>706.213.2141</b>
<b>Greene</b>	<b>706.453.1932</b>
<b>Jackson</b>	<b>706.335.9549</b>
<b>Jasper</b>	<b>706.468.8924</b>
<b>Madison</b>	<b>706.783.5308</b>
<b>Morgan</b>	<b>706.343.5916</b>
<b>Newton</b>	<b>404.297.9522</b>
<b>Oconee</b>	<b>706.769.3949</b>
<b>Oglethorpe</b>	<b>706.743.5395</b>
<b>Walton</b>	<b>770.207.3131</b>

Northeast Georgia Regional Commission  
Workforce Development Division  
305 Research Drive  
Athens, GA 30605  
706.369.5703 or 800.533.5872  
706.583.2843 fax  
[www.negrc.org](http://www.negrc.org)

## Northeast Georgia Regional Commission

**Are you unemployed  
and need job training  
to be competitive in  
the workforce ?**

**You may be eligible  
for tuition  
assistance through  
WIA**



## What is WIA?

The Workforce Investment Act (WIA) provides the framework for a national workforce preparation and employment system designed to meet both the needs of nation's businesses, the needs of job seekers, and those who want to further their careers.

WIA provides direct training and supportive services for Georgians who are unemployed as a result of plant closures, mass layoffs, and other effects.

WIA assists with tuition, books, and supplies needed for your program of study, up to \$4,000 the first year of training, and \$2,000 the second year (if applicable).

## What are the qualifications for WIA?

To be eligible for WIA services, you must meet the following criteria:

- **Be unemployed**
- **Live in one of the following counties: Barrow, Clarke, Elbert, Greene, Jackson, Jasper, Madison, Morgan, Newton, Oconee, Oglethorpe or Walton** (if you live in another county, you can be assisted through a different WIA office )
- **Be accepted to an approved program of study** (the program must be on the State Eligible Provider List, found at [www.gcic.edu/gawia](http://www.gcic.edu/gawia) )

All applicants will receive **CORE** and **INTENSIVE** services through the local Department of Labor or Career Center.

### CORE SERVICES

- Assessment
- Consumer Report Information
- Job Referrals
- Self-help job search
- Internet job referral
- Individual job development
- Job Clubs
- Occupational Skills Assessment
- Program eligibility assistance

### INTENSIVE SERVICES

- Comprehensive/Specialized Assessment
- Individual employment plans
- Group Counseling / Career Planning
- Case Management
- Short-term Vocational Services
- Referral to Community Services



If you are interested in training services provided by WIA, you should complete the following steps:

- **Visit your local Career Center and register for services.** Contact information for your local Career Center can be found on the back of the brochure.
- **Check to be sure your training program and provider is on the State Eligible Provider List** ([www.gcic.edu/gawia](http://www.gcic.edu/gawia)). Please note that our WIA area does not cover every program listed. Depending on the demand in our area, we may not be able to cover it under WIA. Contact the WIA office to be sure that your program is also approved by our local Workforce Board.
- **Print and complete the WIA checklist .** This can be found at [www.negr.org](http://www.negr.org); click on "workforce development"; then click on "WIA potential customer checklist."
- **Apply for admission to the school you plan to attend.**
- **All applicants must earn Work Ready certification;** contact local technical college for testing information or visit [www.gaworkready.com](http://www.gaworkready.com)
- If applicable, **complete the Free Application for Federal Student Aid (FAFSA)** application for HOPE and PELL grants. This can be done through the financial aid office.
- Once you have completed all these steps, you should **contact a career advisor** to set up an appointment and intake interview.

Career Advisors can be reached at:  
706.369.5703 or 800.533.5872

Ask for Don Carpenter or  
Kim Meadows